



Men's Development Coordinator (37.5 hours per week, 6 month contract renewable)

Start date: 10th January, 2022

Position description

The Role:

The Men's Development Coordinator oversees the Men's art and cultural revival programs activities. He will work closely with the artists, directors, art centre manager and studio coordinator, as well as external stakeholders. He is responsible for the development of capacity within the local male artists and staff, contributing to the continuation of the artistic, social and financial growth of the organisation. This is a unique and exciting opportunity for an Arts or related professional who would like to experience life and work in a remote Indigenous community.

Location: Papunya Community

About Us:

Papunya Tjupi Arts is a 100% Aboriginal owned and directed community art centre based in Papunya, 250km NW of Mparntwe/Alice Springs. *Papunya* is the birthplace of the Western Desert dot-painting movement, *Tjupi* (honey ant) is local Tjukurpa (Dreaming), *arts* is what we do.

The art centre was established in 2007, in response to the vacuum following the homelands movement of the late 1970s, which saw the exodus of many of the famous pioneer painters. Central since foundation is the understanding that painting is an important part of culture and connection to country, and that the teaching and passing of knowledge is what keeps the community's future strong.

Currently, we support emerging artists as well as some of Australia's leading contemporary painters, from Papunya and the surrounding outstations. These artists continuously develop new ways to tell the old stories, and have established their own unique identity based on the legacy of their forefathers. They exhibit widely both nationally and internationally, with their works held by major institutions and private collections across the globe. We also support local arts workers, providing meaningful employment and professional development opportunities.

About Our Men's Art and Cultural Revival:

While the Aboriginal art movement that was catalysed by Papunya painters has garnered international attention for nearly fifty years, support floundered for artists in the community where it began. This changed with the opening of Papunya Tjupi, but the strong collective of largely female artists who founded it have dominated the studio ever since, meaning that there have been fewer opportunities for male painters.

Now this is changing. Papunya Tjupi's Directors have devoted some of the strength that the Art Centre has built over the last decade to support a burgeoning Men's Art and Cultural Revival. This has led to huge successes over the past two years and a greater number of men engaging with the Art Centre than ever before. There is a core group of 17 emerging artists, many being young males, who work alongside one another in a newly built Men's Painting Room which provides a permanent base for male artists to continue developing their practice and careers. The men have been going from success to success, from cultural and arts development bush trips and workshops and on-site exhibitions by the collective to sell-out solo exhibitions and even the taking home of a prestigious landscape prize by newcomer Carbiene McDonald Tjangala. This next year promises to be an exciting year as the Men's Program becomes an established and integral part of the Art Centre with many challenges and projects ahead.



Reporting to: You will report to the Papunya Tjupi Art Centre Manager

Duties:

Your work duties will be focused on, but not limited to the male artists and art worker support and development. Including:

- Work with the Manager and the male members of Papunya Tjupi, with oversight from the Directors to continue to develop the Men's Artistic Program. This will involve strategic planning and budgeting, engagement strategies, art facilitation, skills & professional development, delivery of outcomes and funding solutions to sustain the program.
- Work closely with Indigenous Arts Workers, mentoring and training them in all aspects of the day-to-day requirements of the Art Centre, as well as supporting them to undertake formal development and training in supporting their careers.

The men's program exists as part of the Art Centre. With this in mind, you will perform other duties outside of your focus, to include:

- Working with other Art Centre staff to facilitate quality art production and coordinate works for consignment and exhibition
- Supporting the artistic and professional development of artists
- Provide artists with social support when required such as driving them to and from home or outstations if required
- Work closely with indigenous Arts Workers, mentoring and training them in all aspects of the day-to-day requirements of the Art Centre
- Coordinate arts workers to ensure the studio is kept an organised, well-stocked, and clean space for artists to work in
- Deliver customer service and sales to visitors at the Art Centre as well as coordinate the freight and packaging of artworks for exhibition, consignment and online sales
- Ensure the supply and maintenance of art materials and ensure artists and arts workers use materials to the highest professional standards.
- Photograph art works to the highest possible standards and catalogue artworks using the Art Centre's SAM database in conjunction with the arts workers.
- Update and document the artists' stories and biographies/CVs on the SAM database and website as required and maintain accurate records of the Art Centre's membership.
- Provide administration support to the Manager with regards to the general business and day-to-day operation of the Art Centre, as well as marketing and project support as instructed by the Art Centre manager
- Respect and encourage maintenance of indigenous language culture and tradition
- Assist with in-house events and bush trips
- You may also be required to travel to relevant meetings, workshops and arts events. This will often involve facilitating and supporting artist's travel
- Participate in professional development as required by the Directors and Manager

Employment Conditions:

- The base salary is \$60,000 (cash component) (range depending on experience) plus superannuation, and salary sacrifice package.
- 37.5 hours per week. Usual hours will be Mon-Fri 9am-5pm
- 6 month contract (renewable) will be offered to the successful applicant
- Six weeks annual leave plus 17.5% loading
- You will be responsible for your own travel to and from Papunya Community
- Accommodation and utility bills in Papunya are included and will be discussed with you at the interview



- Applicants will need to obtain a police clearance prior to commencement
- Time off in lieu: Where approved by the manager you may take time off in lieu (TOIL), up to a maximum of 10 days per year
- Staff employed by the Art Centre are expected to abide by the relevant sections of the Indigenous Australian Art Commercial Code of Conduct.
- By-laws apply to all residents and visitors to Papunya and any breach of by-laws regarding the use of alcohol or other substances is likely to lead to summary dismissal.
- The NT Government requires that all workers must have their first dose of COVID-19 vaccine by 12th of November, 2021 and two doses by the 24th of December, 2021. Evidence of a COVID-19 Certificate will be required, or medical contraindication certificate that person cannot be vaccinated.

Further Information:

Please address the selection criteria (no more than two pages), provide a cover letter, CV and two work related referees. Please submit written applications marked 'Men's Development Coordinator' to:

The manager: art@papunyatjupi.com.au

Applications must reach our office by **9am Monday the 29th November, 2021**

For more information regarding this position or the recruitment process please contact the manager on 0406517501 or (08) 8964 7141

SUCCESSFUL CANDIDATES

1. **Police Clearance:**

You will be required to provide a National Police Clearance Certificate before commencing employment. Expenses of obtaining this clearance will be your responsibility.

2. **Probationary Period:**

A probationary period of 3 months will need to be completed. A performance review will be held at the end of the probationary period and continuing employment confirmed subject to satisfactory performance.

Should you not perform your duties for which you have been employed to the satisfaction of the Papunya Tjupi Art Centre directors, this corporation may at its discretion extend the period for a further three months or terminate this contract of employment by giving you relevant written notice or paying you in lieu of the notice period.



Selection Criteria

Please respond in writing to each of the essential and desirable criteria listed below (Max. 2 pages).

Essential:

1. Relevant tertiary qualifications and work experience in the arts or related industry
2. Demonstrable understanding of the Aboriginal art industry, as well as an understanding of contemporary arts practice and the broader visual arts industry
3. Experience in program development or project/studio coordination
4. Experience working with or mentoring Indigenous groups and/or individuals
5. Highly developed aesthetic sense and ability to critically assess and engage with art
6. Capacity to live/work in a remote location
7. Ability to multi-task along with a keen eye for detail
8. Ability to work cooperatively with management
9. Current full driver's license.

Highly Desirable:

10. Experience in exhibition co-ordination
11. Experience working with colour, mixing colour and a sound knowledge of colour theory
12. Experience driving a Manual 4WD in a remote context
13. Ability to take quality photographs with a digital SLR
14. Familiarity with Apple iMac desktop computers, Adobe creative Suite, online databases and E-commerce websites such as Webflow
15. Social media savvy and online marketing skills
16. Understanding of the funding landscape related to the NT or Arts and experience securing funding

Applications that do not address the selection criteria will not be considered.



SALARY PACKAGE

1. Remuneration

The salary range is between \$60k pro rata plus 10% superannuation.

Salary sacrifice packaging is available (capped).

6 month contract (renewable) will be offered to the successful applicant.

2. Hours of work

38 hours per week. Usual hours will be Mon-Fri 9-5pm.

3. Travel

The Men's Development Facilitator will be responsible for their travel to and from Papunya Community.

4. Accommodation

Accommodation and utility bills in Papunya are included and will be discussed with you at the interview.

5. Annual Leave

6 weeks annual leave pro rata (based on completion of ordinary hours).

6. Time of in Lieu

Where approved by the Manager you may take time off in lieu (TOIL), up to a maximum of 10 days a year (to be negotiated with manager).

7. Conditions

Staff employed by the Art Centre are expected to abide by the relevant sections of the Indigenous Australian Art Commercial Code of Conduct.

By-laws apply to all residents and visitors to Papunya and any breach of by-laws regarding the use of alcohol or other substances is likely to lead to summary dismissal.