



Part-Time Men's Development Facilitator

- 12 month contract (renewable), 37.5 hours a fortnight (week-on, week-off).
- Opportunities for flexible rostering and additional hours are negotiable.
- Aboriginal or Torres Strait Islander men are strongly encouraged to apply for this role.

About Papunya Tjupi Arts

Papunya Tjupi Arts is an Aboriginal owned and controlled Art Centre based in Papunya, the birthplace of the Western Desert art movement, 240km northwest of Alice Springs, in the Northern Territory.

Papunya is still home to renowned senior artists involved in the beginnings of this art movement. The Art Centre was established as a conduit for their expertise and experience to be passed on to the next generation: "We really want to teach our young people to paint too, and to teach our traditional culture through painting. This is very, very important to us." Michael Nelson AO, Artist, Founder Papunya Tjupi Art Centre, 2007.

The community was established in the late 1950's for the local Luritja, Pintupi and Anmatyerre people. During the 80's the homeland movement saw the Pintupi people move further west with the creation of Kintore and Kiwirrkurra townships. As a result, Papunya is now predominantly made up of Luritja speakers who may know as many as 5 local languages. Traditional culture is very strong here. The art centre is named after the main Tjukurrpa (Dreaming) of the Tjupi (Honey Ant) with the local hill, Tjupi Puli, in the shape of a honey ant.

Papunya Tjupi Artists and their creative practice

The Art Centre was founded in 2007 and has quickly established itself as a strong art centre that exhibits fine art paintings nationally and internationally. It now supports up to 100 artists from Papunya and the surrounding outstations with around 40 core artists working on a regular basis.

Papunya Tjupi artists' creative practice is centred on reinventing traditional Tjukurrpa (Dreaming) stories. The artists have an inherent visual language that they continually reinvent in their contemporary art practices. This process allows the artists to strengthen connections with country and maintain their culture.

Papunya Tjupi is in the middle of a significant period of growth and the next twelve months promise to be an exciting time. We have a rigorous exhibition schedule and a number of projects in the works.

Papunya Tjupi Men's Art and Cultural Revival

While the Aboriginal art movement that was catalysed by Papunya painters has garnered international attention for nearly fifty years, support floundered for artists in the community where it began. This changed with the opening of Papunya Tjupi, but the strong collective of largely female artists who founded it have dominated the studio ever since, meaning that there have been fewer opportunities for male painters.

Today, this is changing. Papunya Tjupi's directors are devoting some of the strength that the Art Centre has built over the last decade to support a burgeoning Men's Art and Cultural Revival. This has led to huge successes over the past twelve months and a greater number of men engaging with the Art Centre than ever before. With a core group of 17 emerging artists, there have been three week-long skills development bush trips, a successful first exhibition

by the male collective at Papunya Tjupi's onsite gallery, and a sell-out solo show by newcomer Carbiene McDonald Tjangala at Raft Artspace. In the next few months, a Men's Painting Room will be opening at the Art Centre, providing a permanent base for male artists to continue developing their practice.

Papunya Tjupi are seeking a hard-working and motivated Part-Time Men's Development Facilitator to help us tackle these incredible opportunities and continue the artistic, social and financial growth of the organisation. This is a unique and exciting opportunity for an Arts or related professional who would like to experience life and work in a remote Indigenous community.

To succeed in this position, the successful applicant must evidence the ability to work in a cross-cultural environment. Previous experience in a similar role will be highly regarded. The salary range is \$55k - \$60k pro rata (depending on experience) plus 9.5% superannuation. In addition, other competitive allowance and entitlements are offered and will be discussed at the interview.

Aboriginal or Torres Strait Islander men are strongly encouraged to apply for this role.

CLOSING DATE

Applications must reach our office by **5:00pm Friday 21st June 2019**. The acceptance of late applications will be at the discretion of the Art Centre Manager

FURTHER INFORMATION For more information regarding this position or the recruitment process please contact the Art Centre Manager on 0431 366 407 or recruitment@papunyatjupi.com.au Your application must be submitted to: recruitment@papunyatjupi.com.au

RECRUITMENT, SELECTION AND APPOINTMENT STANDARDS

As an equal opportunity employer, it is the Art Centre's intention to appoint the most suitable person to a vacant position. To achieve this, the Art Centre's recruitment, selection and appointment process is based on the following standards:

- To advertise the job as widely as possible
- The applicant's skills, knowledge and abilities relevant to the job are fairly assessed.
- Selection methods and their application are free from bias, patronage and nepotism.
- Appropriate confidentiality is observed.

INFORMATION FOR APPLICANTS

Thank you for your interest in the advertised job vacancy.

This documentation provides information to assist you in preparing your written application and to plan for the selection interview. Also enclosed is a position description.

Selection involves a written application, an interview and reference checks. The successful applicant will also need to apply for a national (federal) police clearance certificate.

The selection requirements are described in the position description. Please only apply if you meet the essential requirements for this position. Your application should comprise of the following documents:

- 1. Covering Letter** – A summary of your background and suitability for the position should be addressed in the covering letter, without over emphasising or going into too much detail.
- 2. Resume** (Curriculum Vitae) which comprises of:
 - A summary of your employment history starting with the most recent. Please include dates, name of employer, position title and a brief description of your role.
 - Include any training courses you have done in the last two to three years

- Any activities outside of work which are relevant to the position you are applying for

3. Referees

- Please provide names and contact details of two work related referees
- Please describe the nature of working relationship with referee and all referees should be contacted for approval before nominating them.

4. Selection criteria responses

- Please respond directly to all of the essential selection criteria

Preparing for the interview

All interview questions will be work related – that is they will relate to the selection criteria for the position you have applied for. The same questions will be asked for every interviewee so please read the position description and selection criteria in preparation for your interview.

The interview

Please answer the questions fully without unnecessary details and where possible, relate your answers to direct experiences you have had. Feel free to ask questions to the panel.

Submitting your application

Your application must be marked as follows:
Private and Confidential - Attention: Art Centre Manager

Your application may be submitted by email: recruitment@papunyatjupi.com.au

CLOSING DATE

Applications must reach our office by **5:00pm Friday 21st June 2019**. The acceptance of late applications will be at the discretion of the Art Centre Manager

FURTHER INFORMATION

For more information regarding this position or the recruitment process please contact the Art Centre Manager on 0431 366407 or recruitment@papunyatjupi.com.au

Position Description

Reporting to: Reports to the Papunya Tjupi Art Centre Manager

Supervision of staff: 3 part-time and 3 casual arts workers.

As Men's Development Facilitator, your work duties will be focused on, but not limited to the male Artists and Art Worker support and development. You will:

1. Work with the Manager and the male members of Papunya Tjupi, with oversight from the Directors to continue to develop the Men's Artistic Program. This will involve strategic planning and budgeting, engagement strategies, art facilitation, skills & professional development, delivery of outcomes and funding solutions to sustain the program.
2. Work closely with Indigenous Arts Workers, mentoring and training them in all aspects of the day-to-day requirements of the Art Centre, as well as supporting them to undertake formal development and training where appropriate.

The men's program exists as part of the Art Centre. With this in mind, you will perform other duties outside of your focus, to include:

3. Working with other Art Centre staff to facilitate quality art production and coordinate works for consignment and exhibition.
4. Supporting the artistic and professional development of artists
5. Provide artists with social support when required such as driving them to and from home or outstations if required
6. Work closely with indigenous Arts Workers, mentoring and training them in all aspects of the day-to-day requirements of the Art Centre
7. Coordinate Arts Workers to ensure the studio is kept an organised, well-stocked, clean and safe space for artists to work in
8. Deliver customer service and sales to visitors at the Art Centre as well as coordinate the freight and packaging of artworks for exhibition, consignment and online sales
9. Ensure the supply and maintenance of art materials and ensure artists and arts workers use materials to the highest professional standards
10. Photograph art works to the highest possible standards and catalogue artworks using the art centres SAM database in conjunction with the arts workers
11. Update the artists stories and biographies/cvs on the SAM database as required and maintain accurate records of the art centre's membership
12. Provide administration support to the Manager with regards to the general business and day-to-day operation of the art centre, as well as marketing and project support as instructed by the art centre manager
13. Respect and encourage maintenance of indigenous language culture and tradition

14. Assist with in-house events such and bush trips
15. You may also be required to travel to relevant meetings, workshops and arts events. This will often involve facilitating and supporting artist's travel.
16. Participate in professional development as required by the directors and manager.

Salary Package

1. Remuneration

- The salary range is between \$55k- \$60k pro rata (depending on experience) plus 9.5% superannuation.
- Salary sacrifice packaging is available (capped).
- 12 month contract (renewable) will be offered to the successful applicant.

2. Hours of work

37.5 hours per fortnight. Usual hours will be Mon-Fri 9-5pm, week-on, week-off. Hours of work have a degree of flexibility and may be discussed at the interview.

3. Travel

The Part-time Men's Development Facilitator will be responsible for their travel to and from Papunya Community. A travel allowance will be discussed at the interview.

4. Accommodation

Accommodation will be provided for the position 7 days a fortnight in Papunya. The applicant is expected to have accommodation elsewhere for their week-off.

5. Annual Leave

6 weeks annual leave pro rata (based on completion of ordinary hours)

6. Time of in Lieu

Where approved by the Manager you may take time off in lieu (TOIL), up to a maximum of 10 days a year (to be negotiated with manager).

7. Conditions

Staff employed by the Art Centre are expected to abide by the relevant sections of the Indigenous Australian Art Commercial Code of Conduct.

By-laws apply to all residents and visitors to Papunya and any breach of by-laws regarding the use of alcohol or other substances is likely to lead to summary dismissal.

Selection criteria

Essential

1. Tertiary qualifications or work experience in an Arts or related industry
2. Demonstrable understanding of the Australian Aboriginal art industry as well as an understanding of contemporary art and the broader visual arts industry
3. Experience in program development or project/studio coordination.
4. Experience working with or mentoring Indigenous groups or individuals
5. Highly developed aesthetic sense and ability to critically assess art
6. Capacity to live/work in a remote location
7. Ability to multi-task along with a keen eye for detail
8. Ability to work in what may be a high-pressure and demanding environment
9. Ability to work cooperatively with management
10. Current full driver's license

Highly Desirable

11. Experience in exhibition co-ordination
12. Experience working with colour and mixing colour and a sound knowledge of colour theory
13. Experience driving a Manual 4WD in a remote context
14. Ability to take quality photographs with a digital SLR
15. Able to use an Apple iMac desktop computer, Adobe creative Suite and online databases
16. Social media savvy and online marketing skills
17. Understanding of the funding landscape related to the NT or Arts

*Applicants that do not address the **essential** selection criteria will not be considered for the position*

SUCCESSFUL CANDIDATES

1. Police Clearance:

You will be required to provide a National Police Clearance Certificate before commencing employment. Expenses of obtaining this clearance will be your responsibility.

2. Probationary Period:

A probationary period of 4 months will need to be completed. A performance review will be held at the end of the probationary period and continuing employment confirmed subject to satisfactory performance.

Should you not perform your duties for which you have been employed to the satisfaction of the Papunya Tjupi Art Centre Executive Board, this corporation may at its discretion extend the period for a further three months or terminate this contract of employment by giving you relevant written notice or paying you in lieu of the notice period.